

FIELDSTONE OWNERS ASSOCIATION
Board of Directors Meeting
Meeting Minutes
September 9, 2023 at 10:00am at the Pool/BBQ Area and by Zoom

- Meeting called to order. *at 10:15 am*
- Board Attendance: Jeff Muscatine, Denise Summersett, Abigail Padou. Elisa Garin arrived at 10:35am.
- The board unanimously approved the 7/29/23 and 8/14/23 board meeting minutes. Motion-AP, Second-DS.
- The board unanimously approved the Architectural application, with added stipulations for roof installation, to install a roof mounted attic fan at 189. Motion-DS, Second-AP.
- The board considered the following expenses:
 - Unanimously approved \$199.46 reimbursement to Jeff for approved pool supplies and equipment. Motion-AP, Second-DS, Jeff recused.
 - Unanimously approved \$100 reimbursement to Jennifer Tarap for approved luau social supplies. Motion-AP, Second-DS
 - \$70 Overage on luau spending. Failed due to lack of motion.
 - \$150 reimbursement to Cynthia Powell requested for payment to a landscaper for work at side/rear of 256. Failed due to lack of motion.
 - Unanimously approved \$600 for needed Pool chemicals. Motion-AP, Second-JM
 - Unanimously approved \$400 ABO Tree Service invoice. Authorized by Jeff as an urgent need due to very large hanging branch hazard at 237. Motion-AP, Second-DS
 - Two photinia 15 gal to fill in at 186 where tree was mistakenly pruned: \$240, plus estimated labor \$150: \$390 (reserve expense) – Motion-JM. Failed due to lack of second.
- The board unanimously approved an increase in the monthly PG&E blanket approval to \$250. Motion-JM, Second-DS.
- The board unanimously approved a \$3,375 payment to Leon Landscaping for July & August maintenance, and urgent repair in July. Motion-JM, Second-DS.
- The board unanimously approved a \$8,497 payment to the Edward Jones Reserve Account for the May reserve contribution. Motion-JM, Second-DS.
- The board unanimously approved a \$2,051 payment to the IRS for 3rd Quarter taxes. Motion-DS, Second-EG.
- The board unanimously approved a \$15 reimbursement to Denise Summersett for a pool timer. Motion-AP, Second-EG.
- The board unanimously approved the Delinquent Assessment Collection Policy now that the 28-day notice and comment period has passed. Motion-DS, Second-AP
- The board unanimously approved reimbursing Pilar Julian \$322 for dues overpayment. Motion-JM, Second-DS.

STATUS REPORTS/DISCUSSION ITEMS

- Put \$50 on agenda for next meeting for next social event.
- Cal-Pro warranty claim update and consider draft response (exec session TBD) – DS & JM
- Pool signage – DENISE AND ABIGAIL. Continue to a future meeting.

- Investment Policy Statement – ELISA AND ABIGAIL. Continue to a future meeting.
- Queries as to the FSOA landscape maintenance responsibility for:
 - i. the grass area between 233 and 237
 - ii. the gravel area between 289 and 293
 - iii. the area betw. the 105 driveway and the back (inside) of the entrance monument fence

Continue to a future meeting.

- Storage of extra paint – continue to a future meeting.
- Timelines and assignments for 2024 budget, annual election and members' meeting, annual report, reserve study – ABIGAIL AND ELISA
 - AP: Get proposals from election companies.
 - DS: Call Ironstone to get info on Saturdays in February for Annual Meeting.
 - Consider Vote on a Special Assessment to be added to February ballot.
- Request for next meeting agenda: Unit 269 to replace adjoining fence with Unit 277.
- Next board meeting date: October 21, 1pm
- Adjournment.12:18pm

11/17/23 Approved unanimously by a vote of the board
Angele Palau, Secretary